



Anil Salam Idris & Co.
Chartered Accountants

Dakbhanga-Bangladesh
Dakbhanga Education Project, Phase-4

Auditors' Report and Financial Statements
As at and for the year ended 30 June,2021

Dhaka Office

House 57 (2nd Floor), Road 04, Block C,
Banani, Dhaka-1213, Bangladesh
Phones: +880 -155-2346379
E-mail: asicodhaka@gmail.com

Chittagong Office

K.C.Dey Road, Grand Castle
Flat # 1 E , Ist Floor ,
45 Court Road, Kotwali, Chattogram
Phone: +880-1823-844668
Email: asissanjib@gmail.com



AUDITORS' REPORT

Of INDEPENDENT AUDITORS' REPORT TO THE MANAGEMENT OF DAKBHANGA-BANGLADESH

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of “Dakbhanga Education Project, Phase-4”, a project of Dakbhanga-Bangladesh financed by Dakbhanga-Belgium, which comprise the Statement of Financial Position as at 30 June, 2021 and the Statement of Comprehensive Income, Statement of Receipts & Payments, notes to the financial statements for the year from 17 November, 2020 to 16 November, 2021 including a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of “Dakbhanga Education Project, Phase-4”, a project of Dakbhanga-Bangladesh as at 16 November, 2020 and of its financial performance for the year then ended in accordance with International Financial Reporting Standards (IFRSs) and other applicable laws and regulations.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the financial statements section of our report. We are independent of the Organization in accordance with the International Ethics Standards Board for Accountants’ Code of Ethics for Professional Accountants (IESBA Code) and we have fulfilled our other ethical responsibilities in accordance with the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements that give a true and fair view in accordance with IFRSs as explained in note 1 to 2 and for such internal control as management determines in necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error. The applicable laws and regulations require the management to ensure effective internal audit, internal controls and risk management functions of the entity.

In preparing the financial statements, management is responsible for assessing the entity’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity’s financial reporting process.

Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omission, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosure, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Regulatory Requirements

In accordance with relevant circulars issued by NGO Affairs Bureau under Prime Minister's Office and other applicable laws and regulations, we also report that:

- a) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit and made due verification thereof;
- b) In our opinion, proper books of account as required by law have been kept by the organization so far as it appeared from our examination of those books;
- c) the Statement of Financial Position and the Statement of Comprehensive Income dealt with by the report are in agreement with books of accounts; and
- d) that its budget was duly approved by the NGO Affairs Bureau, Government of the People's Republic of Bangladesh, vide its Memo No.03.07.2666.664.68.202.2019-1237 date 07.02.2021 and budgeted amount was for Tk. 12216571.00 and foreign donation received in Bangladeshi Currency amounting to Tk.4188769.20.

Firm's Name : **Anil Salam Idris & Co.,
Chartered Accountants**

Signature :

Engagement Partner Name : **Sanjib Kumar Das, FCA**
Partner/Enrolment No. 1069

Date : 30th December, 2021

***Dakbhanga-Bangladesh
Dakbhanga Education Project, Phase-4
for the year ended 16 November, 2021***

***Table of Contents
First Phase***

Sl. No.	Particulars	Page No.
1.	Independent Auditors' Report	1-2
2.	Statement of Financial Position	3
3.	Statement of Comprehensive Income	4
4.	Statement of Receipts & Payments	5
5.	Notes to the Financial Statements	6-10
6.	Management Report on the Financial Statements	11
7.	Appendix-1: Schedule of Property, Plant & Equipment	12
8.	Appendix-2: Details of Property, Plant & Equipment	13-14

Dakbhanga-Bangladesh
Dakbhanga Education Project, Phase-4
for the year ended 16 November, 2021

Table of Contents

Second Phase

Sl. No.	Particulars	Page No.
1.	FD-4 Certificate	15
2.	Annexure A/1	16-17
3.	Note to FD-4 (if any)	18
4.	Report as per TOR of NGO Affairs Bureau	19-27
5.	Statement of Applicable VAT & Tax	28

INDEPENDENT AUDITORS' REPORT TO THE MANAGEMENT OF DAKBHANGA-BANGLADESH

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of “Dakbhanga Education Project, Phase-4”, a project of Dakbhanga-Bangladesh financed by Dakbhanga-Belgium, which comprise the Statement of Financial Position as at 30 June, 2021 and the Statement of Comprehensive Income, Statement of Receipts & Payments, notes to the financial statements for the year from 17 November, 2020 to 16 November, 2021 including a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of “Dakbhanga Education Project, Phase-4”, a project of Dakbhanga-Bangladesh as at 16 November, 2020 and of its financial performance for the year then ended in accordance with International Financial Reporting Standards (IFRSs) and other applicable laws and regulations.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the financial statements section of our report. We are independent of the Organisation in accordance with the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code) and we have fulfilled our other ethical responsibilities in accordance with the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements that give a true and fair view in accordance with IFRSs as explained in note 1 to 2 and for such internal control as management determines in necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error. The applicable laws and regulations require the management to ensure effective internal audit, internal controls and risk management functions of the entity.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organisation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent Auditors' Report (Continued)

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omission, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosure, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Regulatory Requirements

In accordance with relevant circulars issued by NGO Affairs Bureau under Prime Minister's Office and other applicable laws and regulations, we also report that:

- a) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit and made due verification thereof;
- b) In our opinion, proper books of account as required by law have been kept by the organization so far as it appeared from our examination of those books;
- c) the Statement of Financial Position and the Statement of Comprehensive Income dealt with by the report are in agreement with books of accounts; and
- d) that its budget was duly approved by the NGO Affairs Bureau, Government of the People's Republic of Bangladesh, vide its Memo No.03.07.2666.664.68.202.2019-1237 date 07.02.2021 and budgeted amount was for Tk. 12216571.00 and foreign donation received in Bangladeshi Currency amounting to Tk.4188769.20.

Dated: Chattogram
30 December, 2021

ANIL SALAM IDRIS & CO
Chartered Accountants.
Engagement Partner
Sanjib Kumar DasFCA

**Dakhbanga Education Project, Phase-4
Implemented by: Dakhbanga-Bangladesh
Funded by: Dakhbanga-Belgium**

**Statement of Financial Position
as at 16 November, 2021**

<u>Particulars</u>	<u>Notes</u>	as at 16 November, 2021 <u>Taka</u>	as at 16 November, 2020 <u>Taka</u>	
<u>Property & Assets</u>				
Non-Current Assets				
Property, Plant & Equipment	3.00	2 831 301,00	2 624 179,00	
Current Assets				
Cash & Cash Equivalents	4.00	192 487,41	1 386 504,21	
Total Taka		3 023 788,41	4 010 683,21	
<u>Fund & Liabilities</u>				
Fund				
Donor's Fund	5.00	84 270,41	1 386 504,21	
Fixed Assets Fund	6.00	2 831 301,00	2 624 179,00	108 217,00
liabilities for expenses(Vat)	17,00	0,00		
Total Taka		2 915 571,41	4 010 683,21	

The accounting policies and other notes form an integral part of the financial statements.

Country Representative

Administrative Officer

This is the Statement of Financial Position
referred to in our report of even date.

Dated: Dhaka
29 November, 2020

KAZI ZAHIR KHAN & CO.
Chartered Accountants
Abdulla-Al-Mahmud FCA, FCMA, FCS, LL.B, CISA
Engagement Partner

Dakbhanga Education Project, Phase-4
Implemented by: Dakbhanga-Bangladesh
Funded by: Dakbhanga-Belgium

Statement of Comprehensive Income
for the year ended 16 November, 2020

<u>Particulars</u>	<u>Notes</u>	for the year from 17 November, 2019 to 16 November, 2020	
		<u>Taka</u>	
Income			
Grant Realized as Income	5.00 & 7.00	5 791 206,00	4 530 967,61
Total Income		<u>5 791 206,00</u>	<u>4 530 967,61</u>
Expenditure			
Salary & Allowances	8.00	3183560,00	3 060 302,00
Training	9.00	151 383,00	9 970,00
Office Accommodation		189 045,00	141 500,00
Furniture & Office Equipment	10.00	483 538,00	46 470,00
Travelling & Daily Allowances		150 935,00	214 115,00
Utilities & Maintenances	11.00	590 076,00	276 538,00
Printing & Stationery	12.00	208 647,00	181 972,00
Post & Telephone	13.00	83 055,00	47 955,00
Motorcycle Maintenance			25 752,00
Education Materials & Other Materials for Primary Education	14.00	236 184,00	259 019,00
Secondary & Higher Secondary Assistance Expenses	15.00	-	27 450,00
Non residentials (Category-2)		42 858,00	
Renewal of Registration			-
Advertisement		3 563,00	
Audit Fees		55 000,00	20 000,00
Bank Costs		2 415,00	1 092,61
VAT/AIT		137 349,00	26 040,00
Depreciation		273 598,00	192 792,00
Total Expenditure		<u>5 791 206,00</u>	<u>4 530 967,61</u>

The accounting policies and other notes form an integral part of the financial statements.

Country Representative

Administrative Officer

This is the Statement of Comprehensive Income referred to in our report of even date.

Dated: Dhaka
29 November, 2020

KAZI ZAHIR KHAN & CO.
Chartered Accountants
Abdulla-Al-Mahmud FCA, FCMA, FCS, LL.B, CISA
Engagement Partner

Dakbhanga Education Project, Phase-4
Implemented by: Dakbhanga-Bangladesh
Funded by: Dakbhanga-Belgium
Statement of Receipts & Payments
for the year from 18 November, 2020 to 17 November, 2021

<u>Particulars</u>	<u>Notes</u>	for the year from 17 November, 2019 to 16 November, 2020	
		<u>Taka</u>	
Receipts			
Opening Balances			
Cash in Hand			-
Cash at Bank		1 386 504,21	1 320 804,00
Fund Received from Dakbhanga-Belgium	7.00	4 188 769,20	4 337 704,36
Bank Interest		26 605,00	66 171,46
Total		5 601 878,41	5 724 679,82
Payments			
Salary & Allowances	8.00	3 183 560,00	3 060 302,00
Training	9.00	151 383,00	9 970,00
Office Accommodation		156 000,00	141 500,00
Furniture & Office Equipment	10.00	480 720,00	46 470,00
Travelling & Daily Allowances		139 212,00	214 115,00
Utilities & Maintenances	11.00	570 361,00	276 538,00
Printing & Stationery	12.00	198 634,00	181 972,00
Post & Telephone	13.00	77 986,00	47 955,00
Motorcycle Maintenance			25 752,00
Education Materials & Other Materials for Primary Education	14.00	219 888,00	259 019,00
Secondary & Higher Secondary Assistance Expenses	15.00	-	27 450,00
Non residentials (Category-2)		38 785,00	
Advertisement		3 098,00	
Renewal of Registration			-
Audit Fees		50 000,00	20 000,00
Bank Costs		2 415,00	1 092,61
VAT/AIT		137 349,00	26 040,00
Total Payments		5 409 391,00	4 338 175,61
Closing Balances			
Cash in Hand		70 593,95	-
Cash at Bank		121 893,46	1 386 504,21
Total		5 601 878,41	5 724 679,82

5409391

The accounting policies and other notes form an integral part of the financial statements.

Country Representative

Administrative Officer

This is the Statement of Receipts & Payments referred to in our report of even date.

Dated: Dhaka
29 November, 2020

KAZI ZAHIR KHAN & CO.
Chartered Accountants
Abdulla-Al-Mahmud FCA, FCMA, FCS, LL.B, CISA
Engagement Partner

Sl. No. Particulars	for the year from	for the year from
	17 November, 2020 November, 2021	17 November, 2019 to 16 November, 2020
	Taka	Taka
3.00 Property, Plant & Equipment:		
Cost:		
Opening Balance	4 765 602,00	4 490 757,00
Add: Addition during the year	480 720,00	274 845,00
Closing Balance	5 246 322,00	4 765 602,00
Depreciation:		
Opening Balance	2 141 423,00	1 948 631,00
Add: Charged during the year	273 598,00	192 792,00
Closing Balance	2 415 021,00	2 141 423,00
Written down value	2 831 301,00	2 624 179,00

Details are shown in Appendix-1 & 2.

4.00 Cash & Cash Equivalents:

The amount arrived at as under:

Cash in Hand	70 593,95	
Cash at Bank		
IFIC Bank Ltd., Cox's Bazar Br., CC A/C. 2044 256799-041	121 893,46	1 386 504,21
Total Taka	192 487,41	1 386 504,21

5.00 Donor's Fund:

Opening Balance	1 386 504,21	1 320 804,00
Add: Fund Received during the period/year	4 188 769,20	4 337 704,36
Add: Bank Interest on Foreign Fund	26 605,00	66 171,46
Add: Depreciation Recovery	273 598,00	192 792,00
	5 875 476,41	5 917 471,82
Less: Transferred to Realization of Income	5 791 206,00	4 530 967,61
Less: Transferred to Fixed Assets Fund	-	-
Closing Balance	84 270,41	1 386 504,21

273 598,00

6.00 Fixed Assets Fund:

Opening Balance	2 624 179,00	2 542 126,00
Add: Addition during the year	480 720,00	274 845,00
Less: Depreciation Charged during the year	273 598,00	192 792,00
Closing Balance	2 831 301,00	2 624 179,00

7.00 Foreign Donation:

The project has obtained approval of the NGO Affairs Bureau on 14 January, 2020 and 15 November, 2020 for the release of fund of Tk. 11,252,500.00 . The Project received foreign donation through Current A/C-2044-256799-041, IFIC Bank Ltd., Cox's Bazar Branch is as follows:

Date		
28-01-2021	-	2 748 161,96
16-11-2020	-	1 589 542,40
31-03-2021	4 188 769,20	
Total Taka	4 188 769,20	4 337 704,36

8.00 Salary & Allowances:

Managerial Staff:		806 558,00
Country Representative	252956,00	224 696,00
Assistant Country Representative		-
Programme Coordinator	340150,00	302 129,00
Administrative Officer	139528,00	252 733,00
Assistant Administrative Officer (Part Time)	52333,00	27 000,00
Skilled Staff:		2 203 744,00
Head Teacher-2	488605,00	464 122,00
Teacher-2 (Senior)	404319,00	358 858,00
Teacher-08	1464169,00	1 380 764,00
Unskilled Staff		50 000,00
Support Staff-2	41500	50 000,00
Total Taka	3183560,00	3 060 302,00

9.00 Training:

Training for Managerial Staff -05	47 088,00	4 000,00
Training for Teacher-14	59 421,00	5 970,00
Traning for SMC-24	44 874,00	
School Management Committee Members Training		
Total Taka	151 383,00	9 970,00

10.00 Furniture & Office Equipment

<u>Sl. No. Particulars</u>	<u>for the year from 17 November, 2020 November, 2021 Taka</u>	<u>for the year from 17 November, 2019 to 16 November, 2020 Taka</u>	
Furniture	252 691,00		
Office Furniture	108 450,00		113600
School Furniture	144 241,00		
Office Equipment		46 470,00	
Computer & Printer	228 029,00	46 470,00	
Total	480 720,00	46 470,00	
11.00 Utilities & Maintenances:			
Utilities	193 421,00	48 163,00	
Construction/Maintenances	376 940,00	228 375,00	
Total Taka	570 361,00	276 538,00	
12.00 Printing & Stationery:			
Printing & Stationery-Main Office	25 530,00	8 879,00	
Printing & Stationery-School 1	21 222,00	14 174,00	
Printing & Stationery-School 2	151 882,00	158 919,00	
Total Taka	198 634,00	181 972,00	
13.00 Post & Telephone:			
Post & Telephone-Main Office	19 345,00	12 690,00	
Post & Telephone-School 1	18 257,00	17 980,00	
Post & Telephone-School 2	40 384,00	17 285,00	
Total T	77 986,00	47 955,00	
14.00 Education Materials & Other Materials for Primary Education:			
Uniforms, Exercise & Text Books:		165 471,00	
Uniforms, Exercise & Text Books-School 1	888,00	450,00	
Uniforms, Exercise & Text Books-School 2	219 000,00	165 021,00	
Sports & Picnic		93 548,00	
Total	219 888,00	259 019,00	
15.00 Education Materials & Other Materials for Primary Education:			
School Fees & Education Materials	-	27 450,00	
Total	-	27 450,00	
16.00 Others:			
FD-4 along with annexure A-1 showing utilization of fund and notes there on for the reasons of budget variation during the year is attached to this report.			
17,00 liabilities for expenses(Vat)			
Liabilities Against Tax			
Liabilities Against Tax			

**Dakbhanga Education Project, Phase-4
Implemented by: Dakbhanga-Bangladesh
Funded by: Dakbhanga-Belgium**

Annexure-Y

**Management Report on the Accounts
for the year from 17 November, 2020 to 16 November, 2021**

Observation:

During the course of our audit, we noted that books of account in the project are properly maintained and every transaction recorded in the project are easily identifiable with relevant vouchers and supporting documents.

We have examined all the relevant vouchers and supporting documents of transactions, recorded in the books of account and confirmed about their correctness and fairness in relation to approved budgeted expenditure.

During the course of our audit and examination, there was a few trivial errors which were corrected by the management spontaneously.

Recommendation:

Accountant should give more attention while making entry in the books of account.

Dakbhanga Education Project, Phase-4
Implemented by: Dakbhanga-Bangladesh
Funded by: Dakbhanga-Belgium

Schedule of Property, Plant & Equipment
for the year ended 16 November, 2020

Name of Assets	Cost			Rate %	Depreciation			Written down value as at 16-11-2021
	as at 17-11-2020	addition during the year	as at 16-11-2021		as at 17-11-2020	charged during the year	as at 16-11-2021	
School Building	3 121 564,00		3 121 564,00	5	821 303,00	115 013,00	936 316,00	2 185 248,00
Furniture & Fixture	863 848,00	252 691,00	1 116 539,00	20	678 646,00	87 579,00	766 225,00	350 314,00
Office Equipment	490 690,00	228 029,00	718 719,00	20	398 830,00	63 978,00	462 808,00	255 911,00
Vehicles (Motor Cycle)	289 500,00		289 500,00	15	242 644,00	7 028,00	249 672,00	39 828,00
as at 16 November, 2021	4 765 602,00	480 720,00	5 246 322,00		2 141 423,00	273 598,00	2 415 021,00	2 831 301,00
as at 16 November, 2020	4 490 757,00	274 845,00	4 765 602,00		1 948 631,00	192 792,00	2 141 423,00	2 624 179,00

Appendix-2

Dakbhanga Education Project, Phase-4
Implemented by: Dakbhanga-Bangladesh
Funded by: Dakbhanga-Belgium

Details of Fixed Assets
upto 16 November, 2021

Particulars	Quantity	Month of Procurement	Purpose	Amount (Tk.)
School Building		Aug, 06 to Nov, 06	For School	727 566,00
School Building		Nov, 09 to Nov, 2010	For School	146 098,00
School Building		May, 2017 to Nov, 2017	For School	950 000,00
School Building		Nov, 09 to Nov, 2010	For School	169 525,00
School Building		Nov, 2017 to Nov, 2018	For School	450 000,00
School Building		Nov, 2018 to Nov, 2019	For School	450 000,00
School Building		Nov, 2019 to Nov, 2020	For School	228 375,00
Playing Facility and Instrument				
Office Equipment				
Photocopy machine	1	Nov, 05	For Office	155 000,00
Stabilizer	1	Dec, 05	For Office	8 000,00
Computer-Daffodil	1	Nov, 08	For Office	39 000,00
Printer-Canon	1	Nov, 08	For Office	10 400,00
Laptop	1	July, 2011	For Office	42 000,00
Photocopier	1	September, 2011	For Office	123 000,00
Computer	1	January, 2016	For Office	42 000,00
Photocopy machine accessories	1	January, 2017	For Office	13 500,00
Computer Accessories	1	March to October, 2017	For Office	11 320,00
Computer Accessories	1	Nov, to November, 2020	For Office	46 470,00
		18 Nov 2020 to 16 Nov 2021		
Laptop (HP Pavilion Intel Core I 7	1			78 899
Printer HP Color Laser Jet Pro M254DW	1			45 150
Printer Canon Laser Jet Pro X254DW	2			99 930
Electric Ketly (Water Hitter)	3			4 050
Furniture & Fixture				
Almirah-wooden	2	Nov, 05	For Office	4 000,00
File Rack-wooden	2	Nov, 05	For Office	9 000,00
Table-wooden	5	Nov, 05	For Office	12 750,00
Chair-steel	13	Dec, 04	For Office	6 750,00
Display/white board	3	Nov, 05	For Office	1 950,00
Ceiling fan	3	Oct, 05	For Office	5 118,00
School benches	30	Nov, 05	For School	7 326,00
Almirah-steel	1	Nov, 06	For School	8 000,00
File rack-wooden	1	Nov, 06	For School	6 000,00
Table-wooden	17	Nov, 06	For School	23 000,00
Chair-plastic	20	Nov, 06	For School	7 400,00
School benches	110	Nov, 06	For School	55 715,00
Black board-wooden	4	Apr, 06	For School	4 000,00
Almirah-steel	1	Oct, 07	For Office	10 500,00
School benches	20	Oct, 07	For School	20 627,00
Ceiling fan	2	Feb, 07	For School	3 740,00
Ceiling fan	3	Feb, 07	For Office	5 660,00
Display board	8	Mar, 07	For School	2 079,00
Computer table	1	Jan, 2010	For Office	6 700,00
Steel chair	2	Jan, 2010	For Office	6 500,00
School benches	30	Feb, 2010	For School	59 305,00
School benches	40	Feb, 2010	For School	60 991,00
Table	4	Feb, 2010	For School	10 250,00
Table	4	Feb, 2011	For School	11 867,00
School benches	33	Sep, 2012	For School	69 000,00
File rack-wooden	2	Sep, 2012	For School	9 000,00
Chair-steel	2	Feb, 2012	For Office	7 200,00
File Rack-wooden	2	Sep, 2012	For Office	9 000,00
Book self-wooden	1	Nov, 2012	For School	12 500,00
Book self-wooden	1	Jan, 2013	For School	12 500,00

Particulars	Quantity	Month of Procurement	Purpose	Amount (Tk.)
File rack-wooden	2	Feb, 2013	For School	18 870,00
Almirah-wooden	1	May, 2013	For Office	9 950,00
File cabinet-wooden	1	Nov, 2013	For School	11 000,00
Book self-wooden	2	Sep, 2014	For Office	18 500,00
Round table	2	Sep, 2014	For School	13 772,00
Chair	12	Sep, 2014	For School	17 746,00
Book self-wooden	1	Sep, 2014	For School	23 651,00
Chair with handal	2	July, 2014	For School	2 677,00
Chair	2	July, 2014	For School	2 444,00
Bench	8	October, 2014	For School	14 710,00
Computer table	2	March, 2015	For School	9 000,00
Bench	10	September, 2015	For School	28 000,00
Table	2	August, 2016	For Office	8 800,00
Bench	7	September, 2016	For School	11 900,00
Table	2	September, 2016	For School	3 012,00
Conference room (Decoration)	1	September, 2016	For School	14 088,00
Steel file cabinet	1	May, 2017	For Office	6 000,00
Office table	4	October, 2017	For Office	14 000,00
School benches-Steel	15	May, 2017	For School	40 000,00
Steel almira	1	June, 2018	For Office	14 570,000
Computer table	1	June, 2019	For Office	3 200,000
Tea table	2	August, 2018	For Office	2 030,00
School benches-Steel	21	March, 2018	For School	31 710,00
Table-Wooden	4	April, 2018	For School	9 790,00
Steel file cabinet	1	April, 2019	For Office	7 500,00
Almirah-steel	1	April, 2019	For Office	14 500,00
School iron benches (high)	16	May, 2019	For School	24 000,00
School iron benches (low)	16	May, 2019	For School	20 000,00
Table 30' x 42"	1	17 Nov 2020 to 16 Nov 2021	For Office	4 100
Table	4	18 Nov 2020 to 16 Nov 2021	For Office	13 600
Chair	2	17 Nov 2020 to 16 Nov 2021	For Office	4 200
School Bench (Seat & High) (in pair)	20	18 Nov 2020 to 16 Nov 2021	For Office	85 000
Sofaset Chair	4	19 Nov 2020 to 16 Nov 2021	For Office	10 000
Table	8	20 Nov 2020 to 16 Nov 2021	For Office	25 600
Almirah (steel)	1	21 Nov 2020 to 16 Nov 2021	For Office	18 500
File Cabinet	2	22 Nov 2020 to 16 Nov 2021	For Office	26 000
Wooden Table	5	23 Nov 2020 to 16 Nov 2021	For Office	32 500
Wooden Chair	2	24 Nov 2020 to 16 Nov 2021	For Office	10 400
23 model Visitor Chair MS	4	25 Nov 2020 to 16 Nov 2021	For Office	9 991
24 model Visitor Chair SS	4	26 Nov 2020 to 16 Nov 2021	For Office	12 800
Vehicles				
Motor cycle	1	Nov, 05	For Office	140 000,00
Motor cycle	1	Feb, 2012	For Office	149 500,00
Total				<u>5 246 322,00</u>

Annexure-A-1

Statement of Budget Variance

1. Organization Name	Dakbhanga-Bangladesh
2. Project's Name	Dakbhanga Education Project, Phase-4
3. Date of Govt. Approval with memo no.	Letter no. 03.07.2666.664.68.202.2019-71 dated 14-01-2020
4. Fund clearance memo no.	Letter no. 03.07.2666.664.68.202.2019-71 dated 14-01-2020 & 03.07.2666.662.68.202.19-1008 dated 15-11-2020
5. Project period	for the period from 17 November, 2019 to 16 November, 2024
6. Reporting period	for the period from 17 November, 2019 to 16 November, 2020
7. Total Project Amount	Tk. 60,007,654.00
8. Total Fund Clearance Amount	Tk. 11,252,500.00
9. Project Area:	Kachapia & Kawarkhop Unions of Ramu Upazila under Cox's Bazar District.

Sl. No.	Head of Expenditure	Amount as per Approved Budget	Amount Actually Spent	Balance	Reason for variation
1	Salary & Allowances-Local	7 020 000,00	3 060 302,00	3 959 698,00	
	Managerial Staff:	3 445 000,00	806 558,00	2 638 442,00	
	Country Representative	1 235 000,00	224 696,00	1 010 304,00	
	Assistant Country Representative	715 000,00	-	715 000,00	
	Programme Coordinator	650 000,00	302 129,00	347 871,00	
	Administrative Officer	520 000,00	252 733,00	267 267,00	
	Assistant Administrative Officer (Part Time)	325 000,00	27 000,00	298 000,00	
	Skilled Staff	3 263 000,00	2 203 744,00	1 059 256,00	
	Head Teacher-2	507 000,00	464 122,00	42 878,00	
	Teacher-2 (Senior)	481 000,00	358 858,00	122 142,00	
	Teacher-10	2 275 000,00	1 380 764,00	894 236,00	
	Unskilled Staff	312 000,00	50 000,00	262 000,00	
	Support Staff-2	312 000,00	50 000,00	262 000,00	
2	Training	290 000,00	151 383,00	138 617,00	
	Training for Managerial Staff	70 000,00	47 088,00	22 912,00	
	Training for Teacher	160 000,00	59 421,00	100 579,00	
	School Management Committee Members Training	60 000,00	-	60 000,00	
3	Office Accommodation	180 000,00	156 000,00	24 000,00	
4	Furniture & Office Equipment	941 500,00	480 720,00	460 780,00	
4.A.	Furniture	190 000,00	252 691,00	(62 691,00)	
	Office Furniture	50 000,00	108 450,00	(58 450,00)	
	School Furniture	140 000,00	144 241,00	(4 241,00)	
4.B.	Office Equipment	751 500,00	228 029,00	523 471,00	
	Computer & Printer	130 000,00	228 029,00	(98 029,00)	
	Laptop	189 000,00	-	189 000,00	
	Scanner	12 500,00	-	12 500,00	
	Motor Cycle	220 000,00	-	220 000,00	
	Photocopier	200 000,00	-	200 000,00	
5	Travelling & Daily Allowances	360 000,00	139 212,00	220 788,00	
6	Other Costs:	2 461 000,00	1 036 745,00	1 424 255,00	
6.A.	Utilities & Maintenances				
	Utilities-Office & 2 Schools	360 000,00	193 421,00	166 579,00	
	Maintenances of School Building-2 Schools	400 000,00	376 940,00	23 060,00	
6.B.	Printing & Stationery	360 000,00	198 634,00	161 366,00	
6.C.	Post & Telephone	60 000,00	77 986,00	(17 986,00)	
6.D.	Motorcycle Maintenance	180 000,00	-	180 000,00	
6.E.	Education Materials & Other Materials for Primary Education				
	Uniforms, Exercise & Text Books	360 000,00	-	360 000,00	
	Sports & Picnic	200 000,00	-	200 000,00	

Sl. No.	Head of Expenditure	Amount as per Approved Budget	Amount Actually Spent	Balance	Reason for variation
6.F.	Secondary & Higher Secondary Assistance Expenses				
	School Fees & Education Materials	480 000,00	-	480 000,00	
6.G.	Others				
	Evaluation	-	-	-	
	Renewal of Registration	-	-	-	
	Audit Fees	30 000,00	50 000,00	(20 000,00)	
	Bank Costs	3 000,00	2 415,00	585,00	
	Advertisement	3 000,00	-	3 000,00	
	VAT/AIT	25 000,00	137 349,00	(112 349,00)	
Total Taka		11 252 500,00	5 024 362,00	6 228 138,00	

Reasons for Variation:

- a. This over expenditure has been made due to project requirement.

Dakbhanga Education Project, Phase-4
Implemented by: Dakbhanga-Bangladesh
Funded by: Dakbhanga-Belgium

Notes to FD-4
for the year ended 16 November, 2021

1. Reconciliation of unutilized fund with closing balance of Statement of Receipts & Payments:

Particulars	For the period from 17 November, 2020 to 16 November, 2021
	Taka
Opening Balance	1 386 504,21
Add: Foreign Donation Received during the period	4 188 769,20
Add: Bank Interest	26 605,00
Foreign Fund Available	5 601 878,41
Less: Expenses out of Foreign Donation Available	5 409 391,00
Add: Previous years Liabilities for Expenses	
Foreign Donation unutilized as at 16 November, 2021	192 487,41
Closing Balance as per Statement of Receipts & Payments	192 487,41

2. Reconciliation of Statement of Comprehensive Income with Statement of Receipts & Payments:

Particulars	for the period from 17 November, 2020 to 16 November, 2021
	Taka
Total Expenses as per Statement of Comprehensive Income	53 210,00
Less: Depreciation charged during the period	
Total Payments as per Statement of Receipts & Payments	53 210,00

Dakbhangha-Bangladesh
Dakbhangha Education Project, Phase-4

Statement of Deductible, Deducted and Outstanding Amount of VAT/AIT
for the year from 17 November, 2020 to 16 November, 2021

Annexure-1

Sl. No.	Head of expenses (with sub head)	Amount Spent (Tk.)	Deductible Amount (Tk.)		Deducted Amount (Tk.)		Deposited Amount (Tk.)		Due Amount (Tk.)		VAT Challan			Tax Challan		
			VAT	Tax	VAT	Tax	VAT	Tax	VAT	Tax	No.	Date	Amount (Tk.)	No.	Date	Amount (Tk.)
1	Salary & Allowances	3 183 560,00	-	-	-	-	-	-	-	-						
2	Training	151 383,00	-	-	-	-	-	-	-	-						
3	Office Accommodation	156 000,00	25 845,00	7 200,00	25 845,00	7 200,00	25 845,00	7 200,00			16	29.12.2021	25 845	15	29.12.2021	7 200
4	Furniture & Office Equipment	480 720,00	1 977,00	841,00	1 977,00	841,00	1 977,00	841,00			21	29.12.2021	1 977	20	29.12.2021	841
5	Travelling & Daily Allowances	139 212,00	8 373,00	3 350,00	8 373,00	3 350,00	8 373,00	3 350,00			24	29.12.2021	8 373	13	29.12.2021	3 350
6	Utilities & Maintenances	570 361,00	13 710,00	6 005,00	13 710,00	6 005,00	13 710,00	6 005,00			28,10,14	29.12.2021	13 710	27,11,9	29.12.2021	6 005
7	Printing & Stationery	198 634,00	7 152,00	2 861,00	7 152,00	2 861,00	7 152,00	2 861,00			19,23	29.12.2021	7 152	18,22	29.12.2021	2 861
8	Post & Telephone	77 986,00	3 621,00	1 448,00	3 621,00	1 448,00	3 621,00	1 448,00			12	29.12.2021	3 621	17	29.12.2021	1 448
9	Motorcycle Maintenance	-	-	-	-	-	-	-								
10	Education Materials & Other Non residentials (Category-2)	219 888,00	11 640,00	4 656,00	11 640,00	4 656,00	11 640,00	4 656,00			26	29.12.2021	11 640	25	29.12.2021	4 656
		38 785,00	2 909,00	1 164,00	2 909,00	1 164,00	2 909,00	1 164,00			31	29.12.2021	2 909	32	29.12.2021	1 164
11	Secondary & Higher Secondary Assistance Expenses	-	-	-	-	-	-	-								
12	Others	139 764,00	-	-	-	-	-	-								
	Advertisement	3 098,00	465,00	-	465,00	-	465,00	-			6	29.12.2021	465			
13	Audit Fees	50 000,00	3 000,00	2 000,00	3 000,00	2 000,00	3 000,00	2 000,00			7	29.12.2021	3 000	8	29.12.2021	2 000
Total		5 409 391,00	78 692,00	29 525,00	78 692,00	29 525,00	78 692,00	29 525,00					78 692			29 525

Sl	Heads	VAT			Tax		
		Amount	Date	Challan No	Amount	Date	Challan No
1	Advertisement	465	29.12.2021	6	0	29.12.2021	
2	Audit Fee	3000	29.12.2021	7	2000	29.12.2021	8
3	Motor Cycle Maintan	1026	29.12.2021	10	411	29.12.2021	9
4	Maintenance of Building	225	29.12.2021	14	90	29.12.2021	11
5	Office accommodation	25845	29.12.2021	16	7200	29.12.2021	15
6	Non Residential	2909	29.12.2021	31	1164	29.12.2021	32
7	Post & Telephone	3621	29.12.2021	12	1448	29.12.2021	17
8	Printing & Stationary	5314	29.12.2021	19	2126	29.12.2021	18
9	School furniture	1977	29.12.2021	21	841	29.12.2021	20
10	Toner	1838	29.12.2021	23	735	29.12.2021	22
11	T.A.D.A	8373	29.12.2021	24	3350	29.12.2021	13
12	Uniform	11640	29.12.2021	26	4656	29.12.2021	25
13	Utilities	12459	29.12.2021	28	5504	29.12.2021	27
		78692			29525		
				108217			

Statement of Budget Variance

1. Organization Name	Dakbhanga-Bangladesh
2. Project's Name	Dakbhanga Education Project, Phase-4
3. Date of Govt. Approval with memo no.	Letter no. 03.07.2666.664.68.202.2019-71 dated 14-01-2020
4. Fund clearance memo no.	Letter no. 03.07.2666.664.68.202.2019-71 dated 14-01-2020 & 03.07.2666.662.68.202.19-1008 dated 15-11-2020
5. Project period	for the period from 17 November, 2019 to 16 November, 2024
6. Reporting period	for the period from 17 November, 2019 to 16 November, 2020
7. Total Project Amount	Tk. 60,007,654.00
8. Total Fund Clearance Amount	Tk. 11,252,500.00
9. Project Area:	Kachapia & Kawarkhop Unions of Ramu Upazila under Cox's Bazar

Code	Budget Head	NGOB Budget Amount	Belgium Budget	Total Expenditure	NGOB Variance	NGOB Burn Rate
1	Managerial Staff (salary):					
1.1.1	Country Representative	1 296 750	244 920	0	1 296 750	0%
1.1.2	Asstt. Country Representative	750 750	0	0	750 750	0%
1.1.3	Project Co-ordinator	682 500	329 511	0	682 500	0%
1.1.4	Administrative Officer	546 000	281 866	0	546 000	0%
1.1.5	Asstt. Admin. Officer (PT)	341 250	27 000	0	341 250	0%
	Sub Total:	3 617 250	883 297	0	3 617 250	0%
1,2	Skilled Staff (salary):					
1.2.1	Head Teacher - 02	532 350	473 616	0	532 350	0%
1.2.2	Teacher - 02 (Senior)	505 050	390 936	0	505 050	0%
1.2.3	Teacher -10	2 388 750	1 366 456	0	2 388 750	0%
	Sub Total:	3 426 150	2 231 008	0	3 426 150	0%
1,3	Un skilled Staff (salary)					
1.3.1	Support Staff - 02	327 600	50 000	0	327 600	0%
2	Office staff training:					
2.1.1	Training for office staff - 05	73 500	68 000	0	73 500	0%
2.1.2	Training for teacher's - 14	168 000	70 000	0	168 000	0%
2.1.3	Training for SMC - 24	63 000	28 000	0	63 000	0%
	Sub Total:	304 500	166 000	0	304 500	0%
3	Office Accomodation (Rent)	189 000	156 000	0	189 000	0%
4	Furniture					
4.1.1	Office Furniture	52 500	52 500	0	52 500	0%
4.1.2	School Furniture	147 000	147 000	0	147 000	0%
4.1.3	Computer and printer	130 000	130 000	0	130 000	0%
4.1.4	Laptop	0	0	0	0	#DEEL/0!
4.1.5	Photocopier	0	0	0	0	#DEEL/0!
4.1.6	Scanner	0	0	0	0	#DEEL/0!
4.1.7	Motor cycle	220 000		0	220 000	0%
	Sub Total:	549 500	329 500	0	549 500	0%
5	Travelling and D.A.	578 000	290 000	0	578 000	0%
6	Miscellaneous Expenses:					
6.1.1	Utilities (Office & 2 Schools)	578 000	53 395	0	578 000	0%
6.1.2	Maintenance of Building	636 421	300 000	0	636 421	0%
6.1.3	Printing & Stationary	378 000	300 000	0	378 000	0%
6.1.4	Post &Telephone	63 000	63 000	0	63 000	0%
6.1.5	M.Cycle Maintenance	189 000	91 773	0	189 000	0%
6.1.6	Uniform, Exercise Books	478 000	450 000	0	478 000	0%
6.1.7	Sports & Picnic	234 100	50 000	0	234 100	0%
6.1.8	Non residentials (Category-2)	604 000	60 000	0	604 000	0%
6.1.9	Audit fee	31 500	25 000	0	31 500	0%
6.1.10	Bank cost	3 150	3 150	0	3 150	0%
6.1.11	Advertisement	3 150	3 150	0	3 150	0%
6.1.12	VAT / IT	26 250	70 000	0	26 250	0%
6.1.13	Toner (Photocopier & Printer)			0	0	0%
	Sub Total:	3 224 571	1 469 468	0	3 224 571	0%
	Grand Total:	12 216 571	5 575 273	0	12 216 571	0%

**Dakbhanga-Bangladesh
Dakbhanga Education Project, Phase-4**

**Notes to the Financial Statements
for the year ended 16 November, 2021**

1.00 Background:

1.01 Legal Status:

The Dakbhanga-Bangladesh started its activities since November, 2004 as NGO vide Registration No. 1952, dated 31-08-2004 of the Foreign Donations (Voluntary Activities) Ordinance, 1978 and renewed on 20-02-2020 for till 30-08-2029 under NGO Affairs Bureau, GOB.

1.02 Project & its Activities:

The overall objective of the project is to improve the educational status of the children of Kachapia and Kawarkhop Union of Ramu Upazila through supporting the government to achieve the national goal "Educational For All". This is the forth phase and this phase is 5 years project started from 17 November, 2019 and will be ended on 16 November, 2024. The project is financed by Dakbhanga-Belgium. The specific objectives of the project are:

- To run and maintained two primary schools in two villages of Ramu Upazila of Cox's Bazar District;
- To improve the educational level of the children of the area by providing primary education;
- To improve secondary educational level of the children of the area by providing support for the secondary/higher education to the poor and meritorious students who passed from the primary schools;
- To ensure quality primary education by providing necessary training to the teachers, staff and the school committee members.

1.03 Management:

Dakbhanga Education Project, Phase-4, the project of Dakbhanga-Bangladesh has been managed by a Project Manger appointed by the Dakbhanga-Belgium.

1.04 Scope of Audit:

We confirm that our examination of the books of account and other records of the project have been carried out in conformity with the generally accepted auditing standards and accordingly included such tests and examination as we considered necessary and found feasible under the circumstances. The scope of our examination includes checking of the cash transactions and verification of cash and bank balances.

1.05 Statement of Legal & Reporting Compliance:

The financial statements have been prepared in accordance with International Accounting Standards (IAS). The financial statements also comply with the terms and conditions of NGO Affairs Bureau, The Foreign Donations (Voluntary Activities).

2.00 Significant Accounting Policies:

2.01 Basis of Accounting:

The accounts have been prepared on cash basis as going concern concept under generally accepted accounting principle consistently applied on historical cost convention.

2.02 Grant Income:

International Accounting Standard (IAS) 20 "Accounting for Government Grants and Disclosure of Government Assistance" has been followed for recognition of grant income. Grant income has been recognized using the income approach whereby grant income is matched against the related costs, which they are intended to compensate.

2.03 Cash and Cash Equivalents:

Cash and cash equivalents comprises of cash in hand and cash at bank that are readily convertible to a known amount of cash and subject to insignificant risk to change in value.

2.04 Property, Plant & Equipment:

The cost of an item of property, plant and equipment is recognized as an asset if, it is probable that the future economic benefits associated with the item will flow to the organization/project and the cost of item can be measured reliably. Property, plant and equipment are stated at cost less accumulated depreciation. Cost represents the cost of acquisition includes purchase price and other directly attributable cost of bringing the assets to working conditions for its intended use as per International Accounting Standard (IAS) 16 "Property, Plant and Equipment".

Depreciation of PPE:

Depreciation is calculated on the cost of property, plant and equipment in order to write off such amounts over the estimated useful lives of such property, plant and equipment. The rates of depreciation used on reducing balance method which are as follows:

Particulars	Rate
School Building	5%
Furniture & Fixture	20%
Office Equipment	20%
Vehicles (Motor Cycle)	15%

2.05 Income:

The source of income of the project was from grant received from Dakbhanga-Belgium and a small amount of bank interest.

2.06 Expenditure:

The main head of expenditure was running costs of the project details are shown in Income & Expenditure Account.

2.07 Reporting currencies and Level of Precision:

The figures in the financial statements represent Bangladeshi Taka currency, and rounded off to the nearest Taka except where indicates otherwise.

2.08 Reporting Period:

Financial statements of the project cover one year from 17 November, 2020 to 16 November, 2021

2.09 General:

Wherever considered necessary, previous period's figures have been rearranged for the purpose of comparison.

FORM FD-4

AUDITORS' CERTIFICATE

We have audited the Financial Statements of "Dakbhanga Education Project, Phase-4", a project of Dakbhanga-Bangladesh, Nur Villa, Shipahir para, Ramu, Cox's Bazar -4700 Vide Registration no.1952 dated 31.08.2004 and renewed on 26 20-02-2020, for till 30-08-2029 Under NGO Bureau, GOB for the year ended 16 November 2021 and examined all relevant books, vouchers and certify that according to audited accounts:

01. The brought forward foreign donation as at 17 November, 2020 was Taka 1,386,504.21.
02. The foreign donation amounting to Taka 41,88,769.20 & Bank Interest of TK 26,605 Total Fund was received TK 42,15,374.20 by the organization during the period from 17 November 2020 to 16 November 2021
03. The Balance of utilized Foreign Donations by the organization was Taka 192,487.41 .
04. Foreign donation amounting to Taka 5,409,390 have been utilized for the purpose shown in (Annexure A-1).

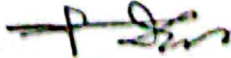
Name of the Project: "Fairer Labour Migration in Bangladesh (FLM) Project"

Head of expenditure	Amount as per approved budget (Amount in Tk.)	Amount actually Spent (Amount in Tk.)	Variance (Amount in Tk.)
As per Annexure A-1	12,216,571	5,409,390	6,807,182

05. Certified that the organization has maintained the accounts of foreign donations and records relating thereto in the manner specified as in section 5 of the foreign donations voluntary activities regulations ordinance 1978 read with rule 6 and 7 to the said ordinance.
06. The information furnished above is correct and checked by us.

Place: Chattogram
Dated: 30 December, 2021




Sanjib Kumar Das, FCA
Anil Salam Idris & Co.
Chartered Accountants

Date: 30 December, 2021

Report as per condition prescribed by NGO Affairs Bureau

We have audited the financial statements of “Dakbhanga Education Project, Phase-4”, a project of Dakbhanga-Bangladesh for the year ended 16 November, 2021 and has issued our report thereon dated 2 December, 2021. Our observation in compliance with the conditions laid down in the circular No. 03.07.2666.657.43.253.17-51 dated 16-01-2020 issued from the NGO Affairs Bureau, Prime Minister’s Office, Government of the People’s Republic of Bangladesh are listed below:

Condition-1

Requirement:

During the audit of NGOs, the audit firms should perform their duties with maximum responsibility and independently.

Observations and comments:

We have conducted in accordance with International Standards of auditing (ISA) and maintain strictly the “IFAC Code of Ethics” according to which reasonable steps have been taken to identify circumstances that could pose a conflict of interest. We have also complied with the terms and conditions of the audit procedure.

Condition-2

Requirement:

During the audit of NGOs, the audit firm will check whether the NGOs complied with the procedures prescribed for NGOs in The Foreign Donations (Voluntary Activities) Regulation Act, 2016 and whether the project has been implemented and expenses incurred properly as per the terms of approval of the FD-6.

Observations and Comments:

Our audit revealed that Dakbhanga-Bangladesh had complied with all applicable rules, regulations and procedures. Dakbhanga-Bangladesh also implemented the project and incurred expenses properly as per terms of approval of the FD-6.

Condition-3

Requirement:

The audit firm, along-with their audit report, must have to issue a certificate on foreign donation receipts and expenses related matter in separate form FD-4 and Annexure-A-1 as prescribed by the Bureau. All information regarding foreign donation must be based on cash basis not accrual basis. That's mean no amount will be shown as negative or receivable regarding the foreign donation. Total amount will be disclosed when difference will be made between the FD-4 and actual expenses. Details item wise break-up and reason of difference will be disclosed at annexure-A/1 between approved budget and actual expenses. Annexure-A/1 must reflect the approved project's budget and its details items must be followed by annexure-C.

Observations and Comments:

Format FD-4 and Annexure-A-1 as prescribed by the Bureau in respect of foreign donations are duly enclosed. Details of the receipts and expenses from these are shown in the Receipts & Payments Account of the Report.

Condition-4

Requirement:

Separate audit report will be made for every project and report should correspond relevant project year basis (highest 12 months). Local income/donation earned by the project, if any should be shown separately.

Observation and Comments:

Separate audit report was made for each project. No amount has been received as local income/donation and a small amount of Bank interest earned during the year.

Condition-5

Requirement:

The project background and its activities in short must be stated in the audit report. The audit report also mention the name of the project, total project year, memo no. and date of project approval letter, amount released by NGO Affairs Bureau, amount released (mentioning instalment), foreign donation received, whether the foreign donation received in mother account before clearance, year of audit, area of the project, number of beneficiaries and date of the appointment letter of audit firm.

Observation and Comments:

Project briefing & main activities are described under note no 1 & 2 of the accounts. Other information is given below:

Sl. No.	Particulars	Details
a.	Name of the project	Dakbhanga Education Project, Phase-4
b.	Total project years	5 years from 17 November, 2019 to 16 November, 2024
c.	Memo no. and date of project approval letter	03.07.2666.664.68.202.2019-71 dated 14.01.2020
d.	Fund clearance memo no. and date	03.07.2666.664.68.202.2019-1237 dated 07.02.2021
e.	Amount released (mentioning instalment)	Tk. 6108285 (One instalment)
f.	Foreign donation received	Tk. 4188769.20
g.	Whether the foreign donation received in mother account before clearance	No
h.	Year of audit	The year from 17 November, 2020 to 16 November, 2021
i.	Area of the project	The project covers two Unions namely Kachapia and Kawarkhop of Ramu Upazila under Cox's Bazar District.
j.	Number of beneficiaries	620 Students, 16 Teachers, 24 SMC Members and 20 Secondary Students.
k.	Date of the appointment letter of audit firm	10-12-2021

A Receipts and Payments Statement have been prepared in conformity with the receipts and payments line items of ledger maintained by Dakbhanga-Bangladesh. There is no difference between line items of ledger and that of the FD-4 and related Annexure-A/1.

Condition-6

Requirement:

Balance Sheet, Income & Expenditure Account and Receipts & Payments Account to be part of the audit report and those must be signed by the authority of the NGO. If no balance sheet is needed for a particular project then reason should be disclosed. Receipts & Payments Account should be prepared in conformity with the Receipts & Payments line items of ledger maintained by NGOs. If there is any contingences or others line items then details allocation of expenses must be stated.

Observations & Comments:

Balance Sheet, Income & Expenditure Account and Receipts & Payments Account are enclosed with report.

Condition-7

Requirement:

Each page of the audit report of the NGO should contain page number, name, designation and signature of proper authority and common seal of the audit firm. But in case of Audit Report, Balance Sheet, Accounts Statement, FD-4 Certificate and Report as per TOR must contain full signature with name, designation and mention the title FCA/ACA. Audit report of NGOs contains the following items:

First phase:

- Audit Report with scope, opinion etc.;
- Balance Sheet;
- Income & Expenditure Account;
- Receipts & Payments Account;
- Notes to the Financial Statements;
- Schedule/Annexure/Others.

Second Phase:

- FD-4 Certificate;
- Annexure A/1;
- Notes to FD-4 (if any);
- Report as per TOR of NGO Affairs Bureau.

Observations & Comments:

The audit report has been duly prepared following the prescribed conditions of the TOR.

Condition-8

Requirement:

For multi-years project, whether audit of last year was made and sent to the NGO Affairs Bureau that should be mentioned in the report. The auditors should also mention whether audit was made in case of on-going that means same project name in the last year or same project and sent to the NGO Affairs Bureau.

Observations & Comments:

This is a 5 years project and second term audit has been made by us.

Condition-9

Requirement:

After completion of audit, one copy of audit report is sealed and envelope should be sent directly to the Deputy Director (Inspection and Audit), NGO Affairs Bureau.

Observations & Comments:

One copy of audit report in sealed envelope is sent directly to the Deputy Director, NGO Affairs Bureau.

Condition- 10

Requirement:

The Organization has to mention first Registration Number with date and last Renewal date from NGO Affairs Bureau.

Observations & Comments:

The Dakbhanga-Bangladesh registered with NGO Affairs Bureau, GOB vide Registration No. 1952, dated 31-08-2004 under the Foreign Donations (Voluntary Activities) Regulation Ordinance, 1978 and last renewed on 20-02-2020 for till 30-08-2029.

Condition-11

Requirement:

According to Rule-7 of the Foreign Donation (Voluntary Activities) Regulation Rules, 1978 whether a NGO dealt all kinds of foreign donations in only one bank account or not? If it is dealt with more than one banks then the name of such banks along with account no. and amount to be specified.

Observations & Comments:

Foreign donation received during the year was made through one bank account namely Current Account No. 2044-256-799-041 of IFIC Bank Limited, Cox's Bazar Branch, Cox's Bazar.

Condition-12

Requirement:

Donation received by approved bank, its account no., bank name, branch, how much donation received along with detail particulars of donor to be furnished to NGO Affairs Bureau. Relevant project bank account no, bank name, branch and balance of account should be stated. Auditor should give opinion whether the bank reconciliation of both mother account and project accounts are correct or wrong.

Observations & Comments:

We have observed the followings:

<u>Sl. No.</u>	<u>Particulars</u>	<u>Observations</u>
1.	NGO Approved Bank Account Number	Current Account No. 2044-256799-041
2.	Bank Name	IFIC Bank Limited
3	Branch	Cox's Bazar Branch
4	Donation received	Tk. 4188769.20
5	Name of Donor	Dakbhanga-Belgium

The bank balances have been confirmed and reconciled with respective bank statements.

Condition-13

Requirement:

If any donation is received in kinds then its proper valuation to be made and the said amount to be included in the receipt of donation as per FD-4 (either separate or combined) and to furnish its use and details of balances as per FD-5.

Observations & Comments:

No donation was received in the form of goods.

Condition-14

Requirement:

Interest/exchange gain earned on donation to be specified separately in the statement of accounts and for its use whether the NGO obtained approval of revised budget from NGO Bureau or not. It is to be mentioned in the report.

Observations & Comments:

Bank interest amounting to Tk. 26605.00 was earned by the NGO during the period but obtained no approval of revised budget from NGO Affairs Bureau regarding this matter.

Condition-15

Requirement:

As per Rule-6 of the Foreign Donations (Voluntary Activities) Regulation Rules 1978 whether books of account, cash book, bank book, ledger, stock register, asset register and other register of NGO are maintained properly under double entry system of book keeping or not.

Observations & Comments:

It is observed that NGO Accounts that is Cash Book, Bank Book, Ledger, Stock Register, Asset Register and other Register are maintained under the double entry Accounting System as mentioned under Rule-6 of the Foreign Donations (Voluntary Activities) Regulations Rules, 1978.

Condition-16

Requirement:

If there is Revolving Loan Fund (RLF) operated by the NGO, project/donor wise accounts have been maintained or not. If loan is distributed from project then its receipts against service charges to be mentioned in the receipt account. Whether separate accounts are maintained and separate audit is done in respect of Consolidated Micro Credit Fund. If no separate audit was made against the RLF operated from foreign donation and credit given from the project, then ensure the service charges as receipts.

Observations & Comments:

As reported by the management of the organization and during our review this project has no Revolving Loan Fund (RLF).

Condition-17

Requirement:

As regards implementation of Micro Credit Program by foreign donation, is there any certificate from Micro Credit Regulatory Authority of concerned NGO.

Observations & Comments:

Dakbhanga-Bangladesh does not conduct any Micro Credit Program. Hence, licence from the Micro Credit Authority is not applicable.

Condition-18

Requirement:

If donations are spent in foreign currency then detail particulars to be mentioned.

Observations & Comments:

No amount was paid in foreign currency against foreign donations in this Project.

Condition-19

Requirement:

If expenses in any head exceeded the budget or adjustment has been made to other head or whether expenses in unapproved head is adjusted with approved head or not then the proposed and causes of such excess expenses to be specified in details.

Observations & Comments:

Favourable and unfavourable variances both took place. Objective and for variance have been explained in Annexure-A/1. There were no instance of excess expenditure of one head adjusted with other head and unbudgeted expenditure adjusted with budgeted expenditure.

Condition-20

Requirement:

Whether the salary of the employees/staff and other expenses over Tk. 10,000 are paid through bank cheque or cash to be mentioned.

Observations & Comments:

Salary of the employees/staff and other expenses were paid through bank cheque. But, in some cases, program expenses over Tk. 10,000, transactions were made through cash where necessary.

Condition-21

Requirement:

If project has been implemented by taking loan then the information about the source of loan and approval of Executive Committee to be disclosed.

Observations & Comments:

No loan was taken for implementation of the project during the year.

Condition-22

Requirement:

Whether any member of the general body and/or executive committee of the organization take any salary or honorarium. If takes, then details to be specified with information of Executive Committee approval. In other case if Chief Executive of the NGO takes salary/remuneration from the project under audit or other project then details to be specified.

Observations & Comments:

No salary or honorarium taken by any member of general body and/or executive committee.

Condition-23

Requirement:

The auditors should mention whether Internal control system of the organization is satisfactory or not.

Observations & Comments:

It is observed that the overall internal control system of the organization is quite satisfactory.

Condition-24

Requirement:

If any money remitted and/or transferred to the donor agency then details of that to be mentioned.

Observations & Comments:

No money remitted and /or transferred to the donor agency.

Condition-25

Requirement:

Whether necessary Revenue Stamp fixations, VAT/Advance Income Tax are deducted from bill/voucher as per National Board of Revenue (NBR) that is Government Rules and deducted VAT/IT is properly deposited to the national exchequer-Auditor should give opinion on that issue. How much money was deposited as VAT & IT that should be disclosed?

Observations & Comments:

Necessary Revenue Stamp has been affixed and VAT & Advance Income Tax has been deducted and deposited to the national exchequer as per Government Rules by the management of the organization. Details are given in **Annexure-1** with the report.

Condition-26

Requirement:

As per Income Tax Ordinance, 1984 whether the organization submitted income tax return to National Board of Revenue as Legal Entity in every fiscal year or not? At the same time if any foreigner engaged in the Organization whether they paid regular Income Tax or not and whether their income tax return have been completed for the last income year that should be disclosed.

Observations & Comments:

Dakbhanga-Bangladesh submitted no income tax return to National Board of Revenue every fiscal year as Legal Entity. No foreigner has engaged in the Organization.

Condition-27

Requirement:

Whether any Income Generating Activities-IGA under the Organization's Project or not? If any, then mention the name of IGA and whether the imposed income tax are paid or not? Or, income tax exemption certificate is collected from the NBR authority or not. Audit firm has to give opinion in this matter.

Observations & Comments:

There is no Income Generating Activities-IGA under the Project.

Condition-28

Requirement:

If any officer/employee/member of executive committee or general body of the organization made foreign tour by utilizing foreign donation in air ticket/any other benefits then whether the approval of NGO Affairs Bureau regarding the such tour has been taken or not. It's description to be given.

Observations & Comments:

No foreign travel was made under this project during the year.

Condition-29

Requirement:

If there is any fixed assets/documents/deed of house rent/donated land/car or other assets in the name of organization/project in the report then the schedule of the same to be attached.

Observations & Comments:

Schedule of fixed assets has been provided in the reporting purpose. All the assets are in the name of project and all relevant papers and documents are available with the entity. Office rent agreement is in the name of the organization.

Condition-30

Requirement:

If any fixed assets/current assets purchased by the project were sold or transferred then it should be disclosed whether those are approved by the NGO Affairs Bureau or not.

Observations & Comments:

During the period under audit there is no such incidence.

Condition- 31

Requirement:

Whether the Audit Firm has submitted Management Letter to the Management after completion of Audit of the concerned Project of the NGO mentioning the irregularity/illegal expenses/unauthorized expenses/expenses beyond the budget and one copy of such report will be sent to Deputy Director (I&A) with the audit report. If there is no needed for such type of report that should be mentioned.

Observations & Comments:

Management letter is given in the annexure-Y with the report following the above requirements.

Condition- 32

Whether the terms of the project approval has been properly followed; and the audit firm give detailed opinion with related documents whether the local administration has been involved in the implementation of the project.

Observations & Comments:

Yes, the terms of the project approval has been properly followed and Dakbhanga-Bangladesh submitted FD-6 of Dakbhanga Education Project, Phase-4 for the period from 17 November, 2020 to 16 November, 2021. In case of project implementation, Dakbhanga-Bangladesh management interact with Local Government Division, Policy Support Branch.

Condition-38

Requirement:

Whether the audit activities have been performed within the stipulated time; If not, the logical reason for this to be mentioned.

Observations & Comments:

The audit activities have been performed within the stipulated time.

ANILSALAM IDRIS & CO

Chartered Accountants.

Engagement Partner

Sanjib kumar Das FCA

Date: 30 December, 2021

Enlistment Serial No-13

Renewal Memo No. 03.07.2666.657.43.253.17-51 dated 16-01-2020